

JOB DESCRIPTION

Job Title: MEP Degree Apprentice
Directly reports to: Senior Engineer / Director
Location: Edinburgh

Position Summary:

To take guidance from & assist Engineers & Senior Engineers by carrying out design related duties as directed. Position suitable for school leaver.

Responsibilities and authority:

- Assisting a team of engineers and technicians with the production of engineering drawings
- Assist in production of 3D or 2D drawings using computer software
- Assist in preparation of engineering calculations
- Initial checking of own work
- Contributing to providing solutions to design problems
- Meeting agreed deadlines
- Attending meetings and/or site visits/surveys with Senior Engineer/Director
- Attending and participating in company activities, presentations and workshops
- Keeping personal training log up to date and attending training/Continuous Professional Development where appropriate, including WW:Academy
- Supporting the administration of projects
- Ensuring application and maintenance of all Quality System procedures

Education and Experience:

- Minimum of 3 Highers including Maths and Physics/Engineering Science

Specific skills, knowledge, competencies and training:

Essential:

- All relevant training will be provided
- The desire to work in an engineering office environment
- Good numeracy, literacy and computing skills
- Ability to manage your own time and prioritise at busy times
- Awareness of the Building Services Engineering environment
- Ability to think in a methodical way
- Good communication skills within a team and externally

Desirable:

- Willingness to achieve professional qualifications.
- An interest in using computers for design work, calculations, and testing designs
- A temperament that means you work well with other people